

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/5/2018 9:28:06	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Band closet			x						
4/5/2018 9:33:14	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen	Storage room next to bath		x						
4/5/2018 9:35:11	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafe storage			x						
4/5/2018 9:14:54	06: CLEANLINESS : Dust, trash	Stairwell by main office	Dust above lights		x						
4/5/2018 9:18:54	06: CLEANLINESS : Dust, trash	Electrical room #2	Floor is very dusty		x						
4/5/2018 9:33:21	06: CLEANLINESS : Dust, trash	8	Piles of clutter on floor	x							
4/5/2018 9:16:06	08: CEILING TILES: Stained, broken, holes, painted	Conference room student services			x						
4/5/2018 9:17:21	08: CEILING TILES: Stained, broken, holes, painted	Heqlth Suite	Near vent		x						
4/5/2018 9:19:05	08: CEILING TILES: Stained, broken, holes, painted	Work room storage	At pipe		x						
4/5/2018 9:23:44	08: CEILING TILES: Stained, broken, holes, painted	Ensemble room 2			x						
4/5/2018 9:24:22	08: CEILING TILES: Stained, broken, holes, painted	6			x						
4/5/2018 9:25:24	08: CEILING TILES: Stained, broken, holes, painted	Hallway outside room 6	Several stains Hvac		x						

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4/5/2018 9:26:44	08: CEILING TILES: Stained, broken, holes, painted	5			x						
4/5/2018 9:26:56	08: CEILING TILES: Stained, broken, holes, painted	Tech Ed office			x						
4/5/2018 9:29:06	08: CEILING TILES: Stained, broken, holes, painted	Music office			x						
4/5/2018 9:31:24	08: CEILING TILES: Stained, broken, holes, painted	In front of boiler room			x						
4/5/2018 9:32:04	08: CEILING TILES: Stained, broken, holes, painted	8	2 stains		x						
4/5/2018 9:36:44	08: CEILING TILES: Stained, broken, holes, painted	9	One tile is popping out another is stained and cracked		x						
4/5/2018 9:37:09	08: CEILING TILES: Stained, broken, holes, painted	Gym storage			x						
4/5/2018 9:39:27	08: CEILING TILES: Stained, broken, holes, painted	Gym office			x						
4/5/2018 9:40:29	08: CEILING TILES: Stained, broken, holes, painted	Staff bathroom outside room9			x						
4/5/2018 9:43:54	08: CEILING TILES: Stained, broken, holes, painted	12			x						

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4/5/2018 9:44:2	08: CEILING TILES: Stained, broken, holes, painted	Closet off room 12			x						
4/5/2018 9:45:1	08: CEILING TILES: Stained, broken, holes, painted	12	2 ceiling tiles stained		x						
4/5/2018 9:46:1	08: CEILING TILES: Stained, broken, holes, painted	Room 12 kitchen			x						
4/5/2018 9:47:0	08: CEILING TILES: Stained, broken, holes, painted	Storage room in room 35	In storage room		x						
4/5/2018 9:50:2	08: CEILING TILES: Stained, broken, holes, painted	Hallway outside room 13			x						
4/5/2018 9:52:2	08: CEILING TILES: Stained, broken, holes, painted	A/v room	Stained tiles		x						
4/5/2018 9:56:1	08: CEILING TILES: Stained, broken, holes, painted	Staircase outside room 12			x						
4/5/2018 9:58:5	08: CEILING TILES: Stained, broken, holes, painted	Server room off Media Center	Multiple small stained tiles		x						
4/5/2018 10:05:2	08: CEILING TILES: Stained, broken, holes, painted	Staircase by Art studio	2 light fixtures out of socket		x						

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4/5/2018 9:21:16	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Men'n bath gym	Paint peeling at ceiling. Needs to be repainted.		x						
4/5/2018 9:47:14	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Room 12 kitchen	Prism of the light shows water damage		x						
4/5/2018 9:48:40	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Room 12 kitchen	Sprinkler is rusty		x						
4/5/2018 9:29:10	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Closet of copy room	Netting stored on top shelf too high, close to the ceiling	x							
4/5/2018 9:26:11	14. MATERIALS/CHEMICALS: Improperly stored or marked	Tech Ed storage closet	18 inch clearance	x							
4/5/2018 9:40:38	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	Science prep room lower level	Faucet dripping		x						
4/5/2018 9:31:14	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Room 27	Floor outlet cover missing		x						

