

Registration for New Students

Parents/guardians of new incoming students for the 2020-2021 school year (who are not already enrolled) will begin the enrollment process online, followed by completion of the registration process via virtual meeting.

- Registration for the 2020-2021 school year is open and all enrollments will be processed online. Visit the HCPSS Enrollment page here <https://www.hcpss.org/enroll/>. Included on the website you will find steps to
- review the enrollment requirements and other FAQ's. All required documents must be uploaded during the registration process. Your child's school will contact you via email to confirm the registration and to schedule a virtual meeting (e.g., online Google Meet) to complete the registration process. During this virtual meeting, you will be asked to verify parental relationship and submit any additional required documentation. If you have any questions contact Rhonda Hill, School Counseling Secretary/Registrar: rhonda_hill@hcpss.org

All documents will be required to complete the registration. A complete description of documents is referenced on the enrollment page under **Step 3 - Gather Documentation**.

- Birth record for your child
- Parent ID and Proof of Parental Relationship
- Lease or deed complete with signature pages
- Current Utility Bill issued within the last 45 days
- Student immunization records
- Student transcripts from the 2019-2020 school year
- Student support documentation if applicable

For additional enrollment FAQ's click here <https://www.hcpss.org/enroll/faq/>

Please note: Office hours are limited during the summer and regular office hours will resume remotely on August 25, 2020.